



Ashtabula Municipal Court

Annual Report for 2016

Mission Statement

The Ashtabula Municipal Court shall be effective and efficient when resolving disputes in order to uphold the laws and regulations of the court's jurisdiction and the State of Ohio. The Judge will interpret and apply the law with the utmost fairness and impartiality in order to protect the rights and liberties of all people guaranteed by the Constitution of the State of Ohio and of the United States of America.

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The Annual Report for the Ashtabula Municipal Court (AMC) is to notify the public about the Courts programs, statistics and accomplishments.

The AMC has one Judge, one Magistrate, and one Court Administrator. The Clerk's office consists of a Clerk of Courts, 6 Deputy Clerks, and 1 part time Deputy Clerk. The AMC has a Civil Department with one Civil Clerk. The Probation department has a chief probation officer and two full time probation officers. AMC has two bailiffs and one part time bailiff. The Information Technology department has one full time Network Administrator.

Below shows AMC's progress:

- 1) Hired a part – time deputy clerk.
- 2) Received \$4,200.00 technology grant from the Supreme Court of Ohio to design and implement new Court website which allows us to receive online payments, updated case search and real-time data updates.
- 3) Clean Up Bula (C.U.B): This is a program where individuals have been ordered to partake in Community Service by picking up trash and beautifying Ashtabula. This is a joint effort with the Ashtabula County Juvenile Court, Ashtabula Lions Club and Ashtabula City Council.
- 4) Fines Assistance Program (FAP): This program has been adopted to help individuals that cannot pay their fines and/or costs by providing an option to participate in community service programs.
- 5) Notification of Active Probationers (NAP): This program allows the Court to be notified of individuals on Probation who have been arrested in other Ohio Counties, violating the conditions of Probation. This is a valuable tool ensuring the Court has the most reliable and accurate information regarding the defendants that have been placed on Probation. All at no cost to the Court.
- 6) Amnesty Day was held on November 9th. The amount collected on the date was \$4,297.00 and 36 warrants were recalled. (17 defendants)
- 7) A Drug Court Committee was established.
- 8) Bench processing implementation has begun, which will allow Judge DiGiacomo to maintain the case flow directly from her computer at the bench reducing wait time for parties, increasing accuracy, and eliminating duplication, thus reducing errors.

Included in the Annual Report is:

Overview of Receipts

Undistributed Collections

Distributed Collections

Information Technology Summary

Traffic/Criminal Cases and Stats

Cases Filed by Agencies

Civil Cases and Stats

The original records stated above are located at AMC, 110 West 44th Street, Ashtabula, Ohio and the Court Administrator can be reached at 440-992-7129.

The 2016 Administration would like to thank the entire Court staff for their dedication and hard work.

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THE ASHTABULA MUNICIPAL COURT

DISTRIBUTIONS 2016							
CITY TREASURER							
City Ordinance Fines (Criminal & Traffic)							\$52,941.69
City Ordinance Parking							\$1,683.00
Ohio State Highway Patrol Fines (45% & 40%)							\$49,514.00
Expungements							\$100.00
Criminal Court Costs							\$267,808.26
Indigent Drivers alcohol Fund							\$6,115.55
DUI Arresting Agency Account							\$1,893.00
Ashtabula City Drug Convictions							\$1,827.00
Ashtabula City Housing Department							\$825.00
LIP Program							\$4,535.50
Special Projects Fund Costs							\$43,693.00
Special Projects Indigent Interlock Fines							\$6,659.50
Special Projects Computer							\$15,909.00
Special Projects Security							\$17,428.00
Civil Court Costs							
City Law Enforcement Trust Fund							\$1,285.00
Payment Agreement							\$1,385.00
TOTAL AMOUNT DISBURSED TO CITY TREASURER							\$473,602.50
COUNTY TREASURER							
Criminal Fines (Ohio Revised Code)							\$66,218.39
Traffic Fines (Ohio Revised Code)							\$9,877.00
10% Ohio State Highway Patrol Fines							\$12,213.70
Liquor Fines							\$382.50
PUCO Fines							\$659.00
Witness & Jury Fees							\$0.00
DUI Arresting Agency Account							\$125.00
DUI Housing Fines							\$5,916.25
Expungements							\$460.00
Sheriff Department Drug Convictions							\$1,230.00
Board of Health Fines							\$0.00
Indigency Application Fees							\$9,988.20
Dog & Kennel Fines							\$915.00
Constable fees							\$1,397.00
TOTAL AMOUNT DISBURSED TO COUNTY TREASURER							\$109,382.04

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DISTRIBUTIONS 2016						
STATE TREASURER						
Ohio State Highway Patrol Fines (45% & 50%)						\$59,934.25
Safety Belt Fines						\$15,508.00
Reparations Rotary Fund-Victims of Crime						\$31,022.00
General Fund (Legal Aid Funding Criminal) State Revenue						\$2,988.50
General Fund (Legal Aid Funding Civil)						\$0.00
Division of Conservation Fines						\$1,570.00
Division of Liquor Control Fines						\$273.50
Division of Pharmacy Fines						\$3,204.50
DUI Arresting Agency Account Fines						\$3,076.50
Expungements						\$840.00
Child Restraint Seat Fines						\$195.00
Ohio State Highway Patrol Drug Conviction Fines						\$1,705.00
BMV Forfeiture Release Processing Fee						\$160.00
Drug Law Enforcement Fund Costs						\$7,859.50
Indigent Defense Support Fines & Costs						\$87,942.95
Indigent Drug/Alcohol Treatment Costs.						\$0.00
Bond Surcharge						\$14,934.00
State Dept of Taxation Fines						\$250.00
TOTAL AMOUNT DISBURSED TO STATE TREASURER						\$231,463.70
OTHER DISBURSEMENTS						
Criminal bond Deposits				\$158,425.00		
	Refunded or Transferred				\$145,542.50	
	Forfeited				\$13,077.50	
	10% Bond Fees		Total Bond Disburs	\$181,210.00	\$22,590.00	
Criminal Deposits Refunded or Transferred						\$856.00
Civil Judgments and Refunds						\$243,388.16
Civil State Rep						\$23,465.97
Civil Court Costs				Total Civil Disburs	\$412,159.83	\$145,305.70
Ashtabula Township						\$0.00
Capital Recovery Services						\$3,275.10
Alliance One						\$653.55
Max Technologies-NAP Program						\$1,080.00
Bank Fees and Adjustments						\$17.88
Escrow Account Service Charges						\$0.00
Rental Escrow Receipts Disbursed						\$0.00
Trusteeship Disbursements to Creditors						\$1,245.00
TOTAL OTHER DISBURSEMENTS, 2016						\$600,497.36
TOTAL DISBURSEMENTS, 2016						\$1,414,945.60

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				TOTAL OPEN ITEMS		
				AT 12-31-15		
	CRIMINAL			\$719.00		
	BOND			\$69,705.41		
	CIVIL			\$1,608.74		
	TRUSTEESHIP			\$77.44		
	ESCROW			\$101.00		
				\$72,211.59		
				TOTAL OPEN ITEMS		
				AT 12-31-16		
	CRIMINAL			\$1,049.00		
	BOND			\$46,905.41		
	CIVIL			\$1,414.30		
	TRUSTEESHIP			\$307.44		
	ESCROW			\$101.00		
				\$49,777.15		

Information Technology Summary

Updated server hardware and software

*Upgraded physical servers

- Added memory to all three physical servers
- Added three additional hard drives to increase data storage capacity

*Upgraded server firmware and software

- Updated firmware on all physical servers, increasing performance and security
- Enabled hardware redundancy features previously unused, improving reliability

Further improved backup and recovery process

*Upgraded backup server hardware

- Upgraded storage controllers, resulting in faster backups

*Upgraded tape drive

- Upgraded tape drive, improving performance

*Enabled new features in Veeam Backup software

- Data Corruption Guard, verifies backups are valid and reliable
- Virtual Lab, adds testing environment to test updates/fixes prior to production
- SureBackup, automatically tests backups to ensure they are reliable
- Log Backup, allows databases to be recovered in 15 minute increments, reducing potential downtime by more than 90%

Server Software Upgrades

*Implement Windows Server 2012 deduplication

- Eliminates duplication of files, reducing required storage space by 40%

VMWare VSphere and Virtual SAN

*Upgraded VSphere physical servers

- Enabled new features such as health and performance monitoring
- Improved performance

*Upgraded VCenter and Virtual SAN

- Enabled new features such as disk pooling, performance monitoring, and quotas

-Improved performance

Expand Windows RemoteApplication Server

- *Improve performance of already-used apps including Courtmaster and DIF
- *Publish other apps including Microsoft Office, Veeam Backup, SQL Server Management, etc
- *Allows users to work remotely and from mobile devices such as iPads

Upgrade Kerio Mail and Instant Messaging server

- *Updated security
- *Updated Exchange ActiveSync, improving mobile features and performance
- *Updated spam and virus protection

Desktops & Workstations

- *Upgraded most workstations from Windows 7 to Windows 10
 - Most current version of Windows
 - No cost to court as part of Microsoft licensing agreement, savings of \$6,000

Probation Electronic Calendar

- *Implemented electronic calendar for Probation appointments
 - Shared between officers and Probation staff
 - Backed up, available off-site, multi-user
 - Reporting available as needed
 - Easily reschedule appointments, reduce paper use

Access Control (Key Fob) System

- *Moved dying laptop with software and database to server
 - Eliminates risk of hardware failure on aging system
 - Ensures reliable backups and recovery
 - Improved security by eliminating computer that could be easily accessed

Databases

- *SQL Server performance enhancements
 - Database modifications to greatly enhance performance
 - Compatibility level upgrades

*SQL Server query improvements

- Built many queries to pull data from case management database
- Begin creating database diagrams to explain databases for easy access
- Convert outdated jobs to new format

NAP (Notification of Active Probationers) Program

*Probationers are added to a list that monitors new charges in other jurisdictions

- Web-based system
- No cost to the Court
- Our court submits charge data to other courts participating in the program

IT Department System Summary

Physical Servers Managed: 5

Virtual Servers/Machines: 11

Desktops/Workstations/ThinClients: 23

Databases Managed:

Microsoft SQL Server 2008 – 4

Microsoft SQL Server 2012 – 4

Microsoft SQL Server 2014 – 2

Total Data Managed: 3.3TB

2016 Criminal & Traffic Cases Filed by Agencies

Ashtabula City Police Department

Felonies	298
Misdemeanors	799
OVI's	112
Other Traffic	1261

Ashtabula County Sheriff Department

Felonies	202
Misdemeanors	604
OVI's	10
Other Traffic	202

Ohio State Highway Patrol

Felonies	39
Misdemeanors	98
OVI's	140
Other Traffic	2068

Ohio Department of Public Safety

Misdemeanors	4
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Ohio Department of Natural Resources

Misdemeanors 11

Ashtabula Police Task Force

Misdemeanors 2

Citizen Complaint

Misdemeanors 1

Ashtabula Township Zoning

Misdemeanors 7

Ashtabula County Dog Warden

Misdemeanors 14

Railroad Police

Misdemeanors 20

Saybrook Township Zoning

Misdemeanors 2

Ashtabula Fire Department

Felonies 1

Misdemeanors 3

Ashtabula City Planning & Community Development

Misdemeanors 30

Ashtabula City Dog Warden

Misdemeanors 4

Ashtabula City Health Department

Misdemeanors 4

Ohio Department of Taxation

Misdemeanors 1

Ohio Bureau of Motor Vehicles

Felonies 2

Misdemeanors 1

Ashtabula City Auditor

Felonies 2

Special Agent

Misdemeanors 1

2016 Criminal, Traffic, & Miscellaneous Proceedings

Domestic Violence Cases	143
Traffic Waivers	1924
Temporary Protection Orders	35
Vehicle Forfeitures	0
Search Warrants	78
Cases Appealed	7
Weddings	31
License-related Offenses	786
Warrants Issued	1202
Housing Cases	29
Extraditions/Rule 4 Hearings	5
Status Hearings on Fines/Jail	3439
Pre-Trials Set	4521

Trials Set	847
Jury Trials Set	5
Preliminary Hearing Set	863
Expungements	45

Criminal & Traffic Details for 2016

Felonies

Cases filed and reopened	544
Cases reactivated	105
Total	649

Felonies disposed of via Preliminary Hearings, Waivers, and Pleas 586

Misdemeanors

Cases filed and reopened	1602
Cases reactivated	291
Total	1893

Not Guilty Pleas entered 976

Total Cases disposed of at Arraignment 773

OMVI

Cases filed and reopened	262
Cases reactivated	15
Total	277

Not Guilty Pleas entered 106

Total Cases disposed of at Arraignment 88

Other Traffic

Cases filed and reopened	3443
Parking Violations	83
Cases reactivated	182
Total	3708

Not Guilty Pleas entered	572
Total Cases disposed of at Arraignment and Waivers	2775

Total Criminal Cases Filed 2146

Total Traffic Cases Filed 3788

Total 5934

Total Criminal Cases Disposed of 2487

Total Traffic Cases Disposed of 3896

Total 6383

Total Criminal Counts Filed 2810

Total Traffic Counts Filed 4864

Total 7674

Civil Details for 2016

Cases Filed by Type

Contracts	561
Damages/Personal Injury	30
Forcible Entry & Detainer (Eviction/Land Contract)	326
Replevin	1
BMV Petition	64
Civil Restitution	16
Cases & Judgments Transferred In	2
Small Claims	63
Total	1063

Total Civil Cases filed and reopened **1063**

Total Civil Cases reactivated **5**

Answers filed 91

Total Civil Cases Disposed of **886**